



Forest Park Primary School Breakfast Club Policy 2025-2026

Date of last review: 07/11/2025

Date of next review: 07/11/2026

Head teacher signed:

A handwritten signature in black ink, appearing to read 'Nargis', is written over a light blue rectangular background.

Chair of Governors signed:

A handwritten signature in black ink, appearing to read 'J Petersen', is written in a cursive style.

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1. Introduction

The Breakfast Club at Forest Park provides a safe, welcoming, and positive start to the school day for our pupils. We recognise the importance of a healthy breakfast and calm preparation time to support children's learning, wellbeing, and social development.

2. Aims

The Breakfast Club aims to:

- Ensure pupils have access to a nutritious breakfast in a supportive environment.
- Teach and encourage good eating habits and table manners.
- Provide a variety of calm, purposeful activities to prepare pupils for a day of learning.
- Promote social interaction, cooperation, and independence.
- Support families by offering a safe, affordable childcare option before school.

3. Organisation and Staffing

- Breakfast Club runs from 8am to 8:40 on school days.
- The club is supervised by trained school staff who uphold safeguarding, health and safety, and food hygiene standards.
- A staff-to-pupil ratio is maintained in line with school policy to ensure safety and supervision.

4. Food and Eating Etiquette

- A healthy breakfast will be offered, including a choice of cereals, toast, fruit, and drinks in line with School Food Standards.
- Children are encouraged to try a variety of foods.
- Staff will model and reinforce positive eating behaviours, including:
 - Saying “please” and “thank you.”
 - Using cutlery appropriately.
 - Sitting at tables while eating.
 - Talking politely and respectfully to others.

5. Activities

After breakfast, children will have access to a range of quiet, engaging activities to support readiness for learning. These may include:

- Reading, drawing, and puzzles.
- Board games and construction toys.
- Opportunities for social play and teamwork.
- Calm physical activities such as yoga or stretching.

Activities are designed to be inclusive, enjoyable, and to encourage positive relationships.

6. Behaviour

The Breakfast Club follows the school’s Behaviour Policy.

- Children are expected to show respect for staff, peers, and equipment.
- Positive behaviour will be recognised and encouraged.
- Repeated or serious behaviour incidents may result in temporary or permanent withdrawal from the club.

7. Safeguarding

Breakfast Club operates in line with the school’s Safeguarding and Child Protection Policy. All staff are trained in safeguarding procedures and first aid.

8. Fees and Booking

- The cost of Breakfast Club is £____2.00____per session.
- Places will be allocated at the start of the school year.
- Refunds will not normally be given for non-attendance unless in exceptional circumstances.

If debts reach 4 weeks unpaid then we hold the right to withdraw your child’s place.

9. Respect and Conduct

At Forest Park, we are committed to maintaining a safe and respectful environment for both pupils and staff. Any form of abuse, intimidation, or aggression towards staff—whether verbal, physical, or written—will not be tolerated.

Parents, carers, and pupils are expected to communicate respectfully at all times.

Parents/carers **must** accompany their children to the Breakfast Club door and deliver any relevant messages to the Breakfast Club staff.

Incidents of abuse will be addressed in line with the school's Behaviour and Complaints Policies and persistent failure to comply with the Breakfast Club contract may result in your child being withdrawn from the club.

10. Review of Policy

This policy will be reviewed annually by the Senior Leadership Team and Breakfast Club staff to ensure it remains effective and aligned with school priorities.